

**Appendix D - SUSTAINABILITY CHECKLIST:**

Name of Officer completing this form: Alan Whiting	Tel Ext no. 7446
Date checklist completed: 21 <sup>st</sup> February 2013	
Title of policy/strategy/project: Public Consultation Draft of Community Plan 2013 - 2028	

What contribution/impact does this proposal make towards enhancing the Council's commitment to sustainability?

- Tick: (✓)      +ve    - if the proposal makes a **positive** contribution  
                   -ve    - if the proposal makes a **negative** impact  
                   ?      - if there is **uncertainty** in predicting positive contribution or negative impact  
                   N/A    - if the impact of the proposal is **outwith scope** of proposal

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
<b>A. Community Safety</b>									
1) Help to reduce fear of crime		✓							Tackling anti-social behaviour and reducing the fear is a focus point for both the Community Plan by improving information about Police activities in the local community and the Community Safety Partnership Action Plan
2) Help to reduce occurrence of crime		✓							Targets to deliver a low crime rate in the District
3) Help to reduce occurrence of anti-social behaviour		✓							Target to maintain the low percentage of people who say ASB is a very or fairly big problem
4) Ensure developments maximise security and safety using safer by design procedures as appropriate		✓							Specific action to design out crime and a consideration within Planning Policy
5) Encourage individual/community responsibility			✓						Through PACT panels and actions in the Community Plan seeking to increase Neighbourhood Watch.
<b>B. Economy &amp; Work</b>									

Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
6) Increase employment opportunities for local people			✓							Both the Caring Communities section “Improve outcomes for young people” and Dynamic Economy “Improve Skills for Employment” will support this
7) Link local production with local consumption			✓							This needs to be improved by recognising role of farmers markets and supporting businesses. The detail will be set out in the Economic Development Strategy. Support is also delivered by the West Kent Partnership and the West Kent Leader Scheme. Also encouraging business networking helps local businesses with local opportunities.
8) Help local and community based businesses to set up and grow and promote rural diversity			✓							West Kent Partnership and the LDF and AONB action plans promote and support sustainable rural diversification. Dynamic Economy supports measures to retain existing businesses and encourage new businesses
9) Value and support unpaid work		✓								The Community Plan promotes and recognises the value of volunteering and has specific actions within “Work with local people to deliver, strong, active and sustainable communities” to increase volunteering. The value of unpaid work is also recognised in support for carers in the plan.
<b>C. Education &amp; Awareness Raising</b>										

Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
10) Foster appreciation and care for the local environment			✓							Within AONB Management Action Plans and delivery of the Darent Valley Landscape Partnership Scheme.
11) Improve access to training, education and self-development opportunities for all			✓							See 6. In addition, there are initiatives as part of the Troubled Families scheme to improve access to work opportunities and as part of CSK's targets to reduce NEETS
12) Encourage the adoption of sustainable lifestyles and practices			✓							The Climate Local initiative for Sevenoaks will encourage the adoption of sustainable lifestyle practices in residential and commercial environments. In addition, the plan promotes sustainable travel and preventative health.
<b>D. Equitable Access to Local Facilities &amp; Services</b>										
13) Address inequalities through allocating resources based on need			✓							The Community Plan supports targeting resources at areas in needs, as demonstrated through the creation of a Sevenoaks Health Inequalities action plan, targets to reduce child poverty and focusing on unemployment hotspots in the District
14) Improve access to local services and facilities for local people			✓							The Sustainable Economy has targets to reduce the need to travel, promote and improve access to key local services and facilities
15) Protect local shops and services			✓							There is a need for the Community Plan to seek to resist change of use from office space to residential use. As a result of planning legislation this can now be done without planning permission.

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	+	+	+	0	-	-	-			
16) Ensure access to usable open spaces and meeting places			✓							The Green Environment theme promotes access to open spaces through planning policies. In addition, the LDF promotes retaining services and recreational facilities in rural areas
17) Improve facilities, access and opportunities for people with disabilities, wheelchair users, people with pushchairs and elderly people			✓							The LDF policy and the Sevenoaks District Local Transport Plan promote improved access to facilities. The plan also seeks to improve access to services facilities for vulnerable groups, including, young people, older people and people with learning disabilities. Sustainable Economy also maximise the use of existing facilities and improve access to key local services and to public and community transport
18) Improve opportunities, facilities and access for children & young people		✓								As above. In addition, within Caring Communities, focusing multi-agency facilities and services within children's centres in the District
<b>E. Health</b>										
19) Reduce factors contributing to ill health (e.g. poverty, safety, diet, lifestyle, pollution)		✓								The Caring Communities theme includes actions to reduce poverty and social exclusion. All of the actions within Healthy Environment are relevant
20) Provide support for elderly people and young people and their families		✓								All targets within Caring Communities and Healthy Environment are relevant. In addition some actions within Safe relating to the Troubled Families programme and the

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21) Provide access to housing, appropriate to need			✓							All targets within Sustainable 2 "Provide for additional housing development including the right mix of housing types and tenures and smaller homes for older people and meet the accommodation needs of Gypsies and Travellers
22) Increase opportunities for residents to partake in regular physical activity		✓								Actions within Healthy Environment aimed at improving physical activity and preventing ill health
23) Increase accessible leisure/ recreation opportunities for young people (i.e. in terms of cost/transport/supervision)			✓							Sustainable Economy seeks to encourage access to key local services and to public and community transport. In addition the Troubled Families Programme and the newly commissioned youth services will aim to improve access to opportunities
<b>F. Local Identity &amp; Heritage</b>										
24) Protect/enhance local heritage and features of cultural, visual and historic identity		✓								Actions within Green 1 seek to " Maintain the extent of the green belt, conserve and enhance the value of our countryside, particularly Areas of Outstanding Natural Beauty"
25) Contribute to local distinctiveness and promote design quality in new buildings		✓								As above. In addition Sustainable 2, actions to increase the percentage of affordable homes achieving the Lifetimes homes standard.
26) Increase enjoyment/participation in arts, local culture and heritage			✓							Within Green Environment and the delivery of the Darent Valley Landscape Partnership scheme. Within Sustainable Economy, enable local social, community and cultural activities to flourish

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	+	+	+	0	-	-			
<b>G. Natural Environment</b>									
27) Protect/enhance wildlife habitats (e.g. open spaces, trees, hedgerows, private gardens, some buildings, designated sites)		✓							As number 24
28) Increase tree cover, especially broad-leaved woodland								✓	Not an issue raised as part of the consultation but may be covered in some respects by the delivery of the AONB units Management Action Plans
29) Improve/maintain public access to open spaces, wildlife areas and the countryside			✓						As number 24 and 26
30) Protect/enhance landscape quality/heritage and retain open land/countryside			✓						As number 24 and 26
31) Protect/enhance the welfare of captive, domestic and wild animals								✓	Not an issue raised as part of the consultation, but AONB Management Action Plans and the LDF cover protecting bio-diversity
<b>H. Participation, Democracy &amp; Partnership</b>									
32) Involve people in action		✓							The Community Plan seeks to involve people in action in all parts of the plan. Specific actions include PACTs panels, Environmental Visual Audits and ensuring people are consulted on decisions which affect them
33) Involve appropriate partner organisations	✓								The Community Plan is build on partnership. The plan will be overseen by the Sevenoaks Locality Board and delivery driven by the multi-agency Locality Board Officer Delivery Group chaired by Sevenoaks District Council

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	+	+	+	0	-	-	-			
34) Increase access to information by communicating in different ways		✓								This is a theme which has arisen in almost all areas of the Community Plan and individual partnership action plans such as the Sevenoaks District Community Safety Strategy and Action Plan and the Sevenoaks District Health Inequalities Action Plan contain details of how this will be achieved. The partnership recognises that we must use an increased variety of information channels.
35) Effectively involve local people in decision making, especially under-represented groups including young and elderly people			✓							As 32. In addition each partnership action plan has detailed targets about how they will involve local people in decision making.
<b>I. Pollution</b>										
36) Contribute to minimising or preventing incidences of localised flooding			✓							Within the Green Environment, there are specific measures provided through the LDF to avoid development in areas likely to flood.
37) Protect/enhance quality and availability of ground, surface and drinking water			✓							Conserving natural resources features as a part of the existing LDF and sustainability measures set out in planning policy. In addition, this will feature in the assessment in risks and opportunities contained in the Climate Local Strategy that will be developed.
38) Prevent/reduce land contamination and dereliction			✓							Not a part of community priorities. The LDF has targets to build on previously developed land. The Community Safety Strategy Environmental Visual Audits seek to improve community safety and reduce dereliction.

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	+	+	+	0	-	-			
39) Prevent/reduce air, noise and light pollution			✓						Targets will be contained with Climate Local when developed and Safe Communities captures anti-social noise. Air and light pollution did not feature as part of the community priorities
40) Ensure the appropriate use and disposal of hazardous materials								✓	Not a part of Community Priorities
41) Prevent an increase in waste production, fly-tipping, littering, dog fouling			✓						Actions within Safe Communities to reduce fly-tipping and littering. Specific actions within the Community Safety Strategy and action plan also make a positive contribution
<b>J. Resource Use, Energy &amp; Waste</b>									
42) Minimise use of energy, water, minerals and materials (e.g. paper)			✓						Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
43) Increase use of renewable energy sources (wind, water, wave, biomass, solar gain)			✓						Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
44) Increase re-use and recycling of water, minerals, materials and waste			✓						Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
45) Ensure the use of environmentally friendly/recycled materials			✓						Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF



Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
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46) Ensure the use of wood from sustainably managed sources			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
47) Use brown field sites or vacant buildings rather than greenfield land			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
48) Ensure buildings are designed for a long life-span/future change of use			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF. Specific action within Sustainable Economy to ensure affordable homes meets the Lifetime homes standard.
<b>K. Transport &amp; Access</b>										
49) Reduce the number and length of car and lorry journeys			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.
50) Promote the movement of people by walking and cycling to reduce car dependency			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.

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51) Improve conditions and facilities for pedestrians and cyclists			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”. Particular actions to deliver the Cycling Strategy and within Safe Communities, actions to improve the safety for pedestrians and road users by reducing the number of people killed or seriously injured on local roads in Sevenoaks
52) Increase use, availability & access to public transport particularly for disadvantaged groups			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.
53) Make use of new technologies/alternative fuels			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.

## 12. What changes will be made to the proposal as a result of using the sustainability checklist?

12.1 Community Safety
12.2 Economy & Work
12.3 Education & Awareness Raising
12.4 Equitable Access to Local Facilities & Services
12.5 Health
12.6 Local Identity & Heritage

12.7 Natural Environment
12.8 Participation, Democracy & Partnership
12.9 Pollution
12.10 Resource Use, Energy & Waste
12.11 Transport & Access

### 13. Sustainability Implications Statement

Please refer to *guidance notes*

The Council's Environmental Policy Statement is applicable to all decision making. Taking this into account, please say what significant beneficial/adverse sustainability implications are contained in this document.

E.g. A positive contribution to recycling because....

A negative impact on combating crime because....

A positive contribution to all areas covered as part of the Sustainability checklist. The Community Plan is a strategic level partnership plan that seeks to provide sustainable ways of improving the social, economic and environmental wellbeing of residents in the District. The 6 themes, Safe Communities, Caring Communities, Green Environment, Healthy Environment, Dynamic Economy and Sustainable Economy provide the framework for improvements that will be made over the next three years and a vision that covers a 15 year period. There is a significant degree of cross over between the themes and delivery of the plan will make a positive contribution and builds on areas where we can make a more effective contribution by working together in a more effective, integrated and coordinated way.

14. It is recognised that when making the above decisions about sustainability impact, compromises and choices have to be made. Please list below any changes which were considered, but not proposed for implementation, giving the reasons for your choice:

Changes Considered	Reasons for non implementation
1.	
2.	
3.	
4.	

Director's signature: \_\_\_\_\_

Date: 21.2.13 \_\_\_\_\_

Please send completed Sustainability Checklist to:  
Simon Davies, Partnership & Project Officer, Community Development Team.